



# DUNGOG SHIRE COUNCIL

## PUBLIC FORUM

### SPEAKERS REQUEST FORM

*For Enquiries – Phone 4995 7777 or Forms may be faxed to 4995 7750 or emailed to shirecouncil@dungog.nsw.gov.au*

#### SUMMARY OF GUIDELINES FOR SPEAKERS IN PUBLIC FORUM

- ✓ Council allows a maximum of 5 minutes per speaker.
- ✓ Speakers at Public Forums cannot ask questions of the Council, Councillors or Council Staff.
- ✓ Council’s Public Forum is conducted in accordance with Council’s Code of Meeting Practice and the Local Government (General) Regulation 2005.
- ✓ Where a significant number of speakers requests are received on a subject matter the General Manager may direct those individuals to consolidate their issues and limit such speeches to two spokespersons for or against a certain subject matter.

**NB:** Applications are accepted on a first in, first accepted basis.

**COMPLETED AND SIGNED FORMS MUST BE SUBMITTED  
NO LATER THAN 4.00 PM ON THE MONDAY PRIOR TO THE COUNCIL MEETING**

APPLICANTS NAME: ..... TELEPHONE: .....

ADDRESS: .....

REPRESENTING: .....

*(Self/Name of Organisation/Other Party)*

AGENDA ITEM NO. & DESCRIPTION OR TOPIC: .....

.....

.....

FOR OR AGAINST THE RECOMMENDATION AS PRINTED IN THE AGENDA: .....

*(If you agree with the Report recommendation you are ‘FOR’ – If you don’t, you are ‘AGAINST’)*

Medium to be used to Address Council *(please tick)*

- Join Zoom Meeting
- Dial by your location
- Attend Council Chambers

In signing this request I acknowledge and agree to abide by the Council Code of Meeting Practice relating to Public Access and recognise that I am speaking in a public forum.

SIGNATURE OF SPEAKER: .....

*(Forms must be signed to be accepted as valid)*

Office Use Only:

Signature of Staff: ..... Date: ..... Time: .....