



Approval to install, alter or construct a Waste Treatment Device or Human Waste Storage Facility and Approval to operate a system of sewage management application

Please **complete** and submit with your application through the NSW Planning Portal

OFFICE USE ONLY

Application No

Date of Receipt

Type of Work

- Install New System
 Alter Existing System
 Approval to Operate only

Property Description

Lot No DP House No
 Street Town

Property Details

- Property Size
 less than 2000m²
 2000 - 4000m²
 more than 4000m²
 Property Use
 Residential Dwelling
 Rental Dwelling
 Commercial/Industrial
 Water Supply
 Mains (Town)
 Tank
 Dam/River/Creek/Bore
 Type of Waste
 Human
 Trade
 Other:

On-Site Wastewater Management System Details

Type of Treatment System
 AWTs
 Septic Tank
 Effluent Pump-Out

 Composting/Biological
 Media Filter
 Other:
 Method of Disposal
 Subsurface Irrigation
 Raised Mound
 Absorption Trench

 Evapo-Transpiration
 Other (specify):
 No Persons Using System:
 No of Bedrooms:
 No of Toilets:
 No of Urinals:
 No of Showers:
 No of Basins:
 Tank Capacity (Litres)
 Tank No 1:
 Tank No 2:
 Tank No 3:

Applicant's Details

Name:
 Email:
 Address:

 Contact Phone No:

Owner/s Details

Name:
 Email:
 Address:

 Contact Phone No:

Installation Firm Details

Name/Company:
 Email:
 Address:

 Licence No:
 Contact Phone No

Application for approval to install, alter or construct a Waste Treatment Device

Section 68 Part C (5) – Local Government Act, 1993

DECLARATION & SIGNATURE OF OWNERS & APPLICANT

- The undersigned hereby makes application for the approval of Council to the plans and specifications of a proposed on-site sewage management system and agrees to comply with the requirements and conditions that may be stated on the approval.
- By the submission of this application the undersigned authorises the appropriate staff of Dungog Shire Council to enter the subject property for the purposes of assessing the application for compliance. Access may be made in your absence and without prior notification.
- I indemnify the Council of the Shire of Dungog against any claim which may arise either from negligence or otherwise as a result of my carrying out or entrusting a third party to carry out the above work or any other work within the road reservation at the address of this property.
- No work or activity is permitted to be undertaken until such time as Council has granted an "Approval to Install".

Signature of Applicant:

Signature of Owner

Signature of Owner

Where Applicant is not the owner, owner(s) must sign to consent to the lodging of the application

Application for approval to operate a System of Sewage Management

Section 68 Part F - Local Government Act, 1993

DECLARATION & SIGNATURE OF OWNERS & OPERATOR

The undersigned hereby makes application for the approval of Council to operate a system of sewage management in the Dungog Shire Council Area and agrees to comply with the requirements and conditions that may be stated on the approval. The undersigned acknowledges that the system must not be operated until such time as an "Approval to Operate" has been issued by Council.

Signature of Operator

Signature of Owner

Signature of Owner

Where operator is not the owner, owner(s) must sign to consent to the lodging of the application

All applicants for Installation Approval must submit with this Application the following:

1. General Requirements for all wastewater systems:
 - Manufacturer's specification of the tank(s) (indicating NSW Dept Health Accreditation);
 - A copy of the floor plan of any building to be connected to the waste treatment device;
 - Scaled (1:500) site plan indicating location of tank(s) and buildings on the property.
2. Where there is on-site disposal of effluent, applicant should also supply in addition to section 1 above:
 - Scaled site plan (1:500) indicating:
 - Location of tank(s);
 - Location of boundaries, buildings, swimming pools, paths, groundwater bores, dams and waterways;
 - Location of primary and reserve disposal areas;
 - Location of stormwater diversion drains and earth bunds (if applicable).
 - A fully completed Site Assessment Report (form available through Council or from the Council Web Site). This report is applicable to properties identified as a low or medium hazard class. It is not suitable for properties identified as high or very high.
 - Any other information requested by Council deemed to be relevant to the assessment of this application.
3. Where an aerated system is to be used applicant should also supply in addition to sections 1 & 2 above:
 - Detailed design plans and information for the irrigation pipework within the disposal area;
 - A signed service maintenance agreement.

Application fees must be paid on submission of this application.

For fees payable please refer to Council's Fees & Charges Schedule - available on Council's Web page – www.dungog.nsw.gov.au

Privacy

Your privacy is important and Dungog Shire Council takes reasonable steps to comply with relevant legislation and Council Policy.

Purpose: The purpose of this form is to obtain applicant and owner details in line with Section 68 Part C (5) and Section 68 Part F of the Local Government Act 1993.

Intended recipients: Council staff and any persons wishing to inspect the application in accordance with the Local Government Act 1993 and Government Information (Public Access) Act 2009.

Supply: Voluntary.

Consequence of Non Provision: Approval to install, alter or construct a waste treatment device or human waste storage facility cannot be issued and approval to operate a system of sewage management cannot be granted.

Storage and security: This document will be placed on the relevant file and/or saved in Council's records management system in accordance with Council policy and relevant legislation.

Access: Please contact Council on 02 4995 7777 to enquire how you can access information

Submit

Please submit your completed and signed form, along with the lodgment of your Section 68 Application through the NSW Planning Portal- <https://www.planningportal.nsw.gov.au>