

TEMPORARY FOOD EVENT REGISTRATION APPLICATION



This form is for use by an Event Organiser to apply for registration of an event which will include temporary food premises. The sale of food in NSW is regulated by the Food Act 2003, Food Regulation and the Food Standards Code. The sale of food must be carried out in accordance with this legislation and meet the guidelines specifically developed for temporary food premises.

Application Requirements

It is the responsibility of the Event Organiser to:

1. Ensure that each food stall operator completes Councils Temporary Food Premises Application Form available on Councils website under Environmental Services/Public Health at www.dungog.gov.nsw.au
2. Collect and collate the forms including any copies of inspection reports for vendors based outside of the Shire
3. Complete the form below and attach all stall holder applications to this registration and lodge with Council at the address, fax or email below at least seven (7) working days prior to the event.

The General Manager
Dungog Shire Council
PO Box 95
DUNGOG NSW 2420

Ph: 02 4995 7777
Fax: 02 4995 7750
Email: shirecouncil@dungog.nsw.gov.au

Applicant Details

Full Name			
Postal Address			
Phone Number		Mobile Number	

Event Details

Date/s of Event (from-to)			
Event Name			
Event Address			

Event Details

Set up time	Event Start Time	Event Finish Time	Dismantle Time	Number of Food Stalls (incl. vans, tents etc.)

List of Stall Holders (Please attach a list if additional room is required)

Name of Food Stall	Completed Application Attached (✓)

Applicant Declaration

I declare that I am the Event Organiser and I support this application.

I have read, understood and will fully comply with the health conditions. I declare that the information provided on this form is accurate, complete and correct. I understand that this is an application, and approval of this application is not guaranteed.

Applicant Name	Applicant Signature	Date

For further information on your application please contact Councils Environmental Services Department ph: 02 4995 7777