



# DUNOG SHIRE COUNCIL

PO Box 95  
DUNOG NSW 2420  
Telephone: 02 4995 7777  
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## BUILDING INFORMATION CERTIFICATE APPLICATION - Environmental Planning & Assessment Act 1979, Sec 6.22

In residential areas the application form is to be lodged with TWO (2) copies of a current survey (incl. original) and appropriate fees.

### APPLICANT DETAILS

Name: .....

Address: .....

Phone: ..... Email: .....

Are there smoke alarm(s) installed and working in the dwelling? Yes / No

### Applicant's Authority:

I hereby apply for a Building Information Certificate in relation to the building(s) described in this application.

(Signature of Applicant) ..... Date .....

### OWNER'S CONSENT:

Signature of Owner..... Date .....

Consent of the owner of the building is required unless the applicant is:

- a) the owner, owners solicitor or agent;
- b) the purchaser, purchaser's solicitor or agent; or
- c) a public authority which has notified the owner.

### IDENTIFICATION OF BUILDING (Please complete all sections)

#### Location

House No., Unit No or Name ..... Street .....

Side of Street .....Nearest Cross Street .....

#### Particulars

Type of Building ..... Classification .....

Whole / Part ..... Description of part (if applicable) .....

Owner .....

#### Description of Land

Lot No. .... Section ..... Deposited Plan .....

Lease No. and type of holding (if Crown Land) .....

Town or Village .....

County ..... Parish .....

### ACCESS

To allow for an internal inspection of the building/s, please supply a contact name and phone number for access arrangements to be made.

Contact Name: .....

Contact Phone: .....

### Office Use Only:

Date Received: ..... Receipt No. .... Fee: .....

**PRESCRIBED FEE TO ACCOMPANY APPLICATION**

- a) Class 1 building (together with any Class 10 buildings on the site) or a Class 10 building ..... \$250
- b) In the case of any other class of building - as follows:  
*Floor area of building or part*..... *Fee*  
Not exceeding 200m<sup>2</sup> ..... \$250  
Exceeding 200m<sup>2</sup> but not exceeding 2,000m<sup>2</sup> \$250, plus an additional 50 cents per square metre for each square metre over 200.  
Exceeding 2,000m<sup>2</sup> \$1,165, plus an additional 7.5 cents per square metre for each square metre over 2,000
- c) In any case where the application relates to apart of a building and that part consists of an external wall only or does not otherwise have a floor area ..... \$245
- d) If reasonably necessary to carry out more than one inspection of the building before issuing a building certificate, Council may require payment of an additional fee, not exceeding ..... \$90
- e) Fee for copy of a Building Information Certificate ..... \$13
- f) Additional fees apply for unauthorised development. For further information please see Council's Fees & Charges ([www.dungog.nsw.gov.au](http://www.dungog.nsw.gov.au) )

**BUILDING SURVEYOR'S RECOMMENDATION**

Is any additional information required..... Yes / No  
(eg building plans, survey reports and certificates)

Is a Town Planning comment required? ..... Yes / No

.....  
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Comment .....

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- Issue Certificate
- Issue Certificate with letter re: .....
- Defer certificate re: .....
- Refuse certificate and serve order re: .....

Building Surveyor ..... Date .....