



**Dungog Shire Council**

# **MINUTES**

**Extraordinary Council Meeting**

**Monday, 10 February 2020**

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**MINUTES OF DUNGOG SHIRE COUNCIL  
EXTRAORDINARY COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBERS, BROWN STREET, DUNGOG  
ON MONDAY, 10 FEBRUARY 2020 AT 6.00PM**

**PRESENT:** Cr Tracy Norman (Mayor), Cr Digby Rayward, Cr Robert Booth, Cr John Connors, Cr Kate Murphy, Cr Greg Riley, Cr Glenn Wall, Cr Jan Lyon

**IN ATTENDANCE:** Shaun Chandler (Acting General Manager), Paul Minett (Manager Environmental Services)

**1 ACKNOWLEDGEMENT OF COUNTRY**

Mayor Tracy Norman

**2 APOLOGIES**

**APOLOGY**

**RESOLUTION 2020/1**

Moved: Cr Digby Rayward

Seconded: Cr Kate Murphy

That the apology received from Cr S Low AM be accepted and leave of absence granted.

**CARRIED**

**3 LEAVE OF ABSENCE**

Nil

**4 DECLARATION OF INTERESTS**

Nil

**5 PRAYER**

Mayor Tracy Norman

**6 ODE**

Mayor Tracy Norman

**7 PUBLIC ACCESS SESSION**

Nil



**RESOLVE INTO COMMITTEE OF THE WHOLE****RESOLUTION 2020/2**

Moved: Cr Tracy Norman  
Seconded: Cr Kate Murphy

That Council resolve into Committee of the Whole. Council resolved into Committee of the Whole at 6.02pm.

**CARRIED****RESOLVE INTO CONFIDENTIAL SESSION****MOTION**

Moved: Cr Glenn Wall  
Seconded: Cr Kate Murphy

That Council resolve into Confidential Session as the matter dealt with personnel matters.

**DEFEATED****LEAVE COMMITTEE OF THE WHOLE****RESOLUTION 2020/3**

Moved: Cr Greg Riley  
Seconded: Cr John Connors

That Council resume Open Council. Council resumed Open Council at 6.55pm.

**CARRIED****8 OFFICE OF THE GENERAL MANAGER****8.1 APPOINTMENT OF ACTING GENERAL MANAGER AND RECRUITMENT OF NEW GENERAL MANAGER****Precis**

This report deals with the matter of the appointment of a General Manager under Section 351 of the NSW *Local Government Act 1993*

**RECOMMENDATION**

That Council

1. Determine a preferred Option to secure the services of an acting General Manager post the 13 March, 2020 for a period not exceeding 12 months and until such time that a permanent appointment is made to the role of General Manager; and
2. Call for quotes from three (3) suitably qualified recruitment consultants for the purposes of appointing a General Manager for Dungog Shire Council on a 5 year contract.

**RESOLUTION 2020/4**

Moved: Cr John Connors  
Seconded: Cr Robert Booth


That:

1. Council accept the resignation of the current General Manager, Ms Coralie Nichols.
2. Immediate action be taken to recruit a new General Manager.
3. Contact be made with, but not limited to, LGNSW, LG Appointments, Council Jobs, Blackadder Associates and McArthur seeking a proposal to conduct the recruitment process.
4. Any proposals be the subject of a late report to the Council meeting to be held on 19 February 2020.
5. Immediate action be taken to engage a suitably qualified and experienced person to be Interim General Manager until such time as a permanent appointment can be made.

**CARRIED**

**The Meeting closed at 7.00pm.**

**The minutes of this meeting were confirmed at the Ordinary Meeting of the Dungog District Council held on 19 February 2020.**



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**A/GENERAL MANAGER**



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**CHAIRPERSON**