



DUNGOG SHIRE COUNCIL

PUBLIC ACCESS SPEAKERS REQUEST FORM

For Enquiries – Phone 4995 7777 or Forms may be faxed to: 4995 7750

SUMMARY OF GUIDELINES FOR SPEAKERS IN PUBLIC ACCESS

- ✓ This is your opportunity to bring forward a matter to the elected Council's attention. Please note that this is not a forum, Council suspends their meeting to enable you to present your case/opinion/view on a subject matter.
- ✓ Council allows a maximum of 5 minutes per speaker.
- ✓ Councillors and staff will not respond to questions you may raise and Councillors cannot ask you or any member of the public gallery any questions during the conduct of the meeting.
- ✓ Council meetings are conducted in accordance with Council's Code of Meeting Practice and the Local Government (General) Regulation 2005.
- ✓ Where a significant number of speakers requests are received on a subject matter the Mayor may direct those individuals to consolidate their issues and limit such speeches to two spokespersons for or against a certain subject matter.

NB: Applications are accepted on a first in, first accepted basis.

**COMPLETED AND SIGNED FORMS NEED TO BE SUBMITTED
NO LATER THAN 4.00 PM ON THE DAY OF THE COUNCIL MEETING**

APPLICANTS NAME: **TELEPHONE:**

ADDRESS:

REPRESENTING:
(Self/Name of Organisation/Other Party)

AGENDA ITEM NO. & DESCRIPTION OR TOPIC:

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.....

FOR OR AGAINST THE RECOMMENDATION AS PRINTED IN THE AGENDA:
(If you agree with the Report recommendation you are 'FOR' – If you don't, you are 'AGAINST')

In signing this request I acknowledge and agree to abide by the Council Code of Meeting Practice relating to Public Access and recognise that I am speaking in a public forum.

SIGNATURE OF SPEAKER:
(Forms must be signed to be accepted as valid)

Office Use Only:

Signature of Staff: **Date:** **Time:**