

POLICY NO

C1:13

POLICY TITLE NO SMOKING IN COUNCIL BUILDINGS/VEHICLES

VERSION I: Adopted 19 August 2003

Last reviewed:

OBJECTIVES

To reduce the risk exposure of both staff and members of the public to cigarette smoke in Council buildings and the reduction in the potential for structural fires to occur.

POLICY STATEMENT

Council has the responsibility to ensure the health and safety of all people who enter a Council worksite, which includes all Council buildings/vehicles.

Smoking is not permitted within the confines of any Council building or structure (including vehicles).

As Council has a duty of care with members of the public and its staff, a suitable sign will be placed at the entrance to Council buildings.

In the case of an employee who will not assist in complying with this policy, disciplinary action will be taken against the employee in question. In the case of members of the public, Council will review the suitability of the person, or group that they represent, utilising Council buildings in the future.

All employees and members of the public are required to comply with this policy in accordance with the Occupational Health and Safety Act.

Date Policy Adopted	Minute No	Authority
19 August 2003	31593	Council resolution